

## TADS REPORT FOR YEAR END TAXES

Please use these steps in TADS for your yearend information for taxes:

- 1. Log in to www.tads.com
- 2. On home page click on the Billings TAB
- 3. Click on "Household Paid Tuition Tax Report" (top left corner)
- 4. Put in the year

This will be information for the entire year. Please note in mid - June a new account was established because your child was moved into a new school year. When preparing taxes, use both sections.

Extended Care will not be sending out this information. Please call if you have questions.

Thank you.