

Tuition Assistance Booklet

2018/2019

Please complete and return the application that follows this cover page. Keep the remainder of the booklet for your reference.

**ST. PAUL LUTHERAN CHURCH
GRAFTON, WI
HIGH SCHOOL FINANCIAL AID APPLICATION**

Due in the St. Paul Reception/School Office by Thursday, February 1, 2018

STUDENT'S NAME: _____

NAME OF PARENT(S) OR GUARDIAN(S): _____

ADDRESS: _____

Home Phone: _____ **Cell Phone:** _____

Parent(s) E-mail: _____

CIRCLE STUDENT'S GRADE FOR SCHOOL YEAR 2018/2019: 9 10 11 12

SCHOOL ATTENDING: _____ Living Word Lutheran High School

_____ Milwaukee Lutheran High School

_____ Sheboygan Lutheran High School

FOR SCHOOL YEAR BEGINNING IN FALL OF 2018

We have read and will abide by the St. Paul Lutheran church policy on church attendance for Lutheran High School students and families.

Parent/Guardian signature: _____ **Date:** _____

Parent/Guardian signature: _____ **Date:** _____

Student signature: _____ **Date:** _____

PLEASE NOTIFY THE FINANCE OFFICE IMMEDIATELY OF ANY CHANGES OR DECISIONS THAT WOULD RESULT IN YOUR CHILD NOT ATTENDING ONE OF THE ABOVE LUTHERAN HIGH SCHOOLS.

**PACKET LIST FOR FAMILIES
APPLYING FOR TUITION ASSISTANCE**

APPLICATION BLANK

TUITION ASSISTANCE POLICY

CHURCH ATTENDANCE POLICY

APPEALS POLICY - WITH UPDATED STEWARDSHIP BOARD LISTING

DEDICATED SUPPLEMENTAL FUNDS KNOWN AS THE JOSHUA FUND

**POLICY PROVIDING TUITION AID
TO STUDENTS
ATTENDING
MILWAUKEE LUTHERAN HIGH SCHOOL,
LIVING WORD LUTHERAN HIGH SCHOOL,
AND SHEBOYGAN LUTHERAN HIGH SCHOOL**

I. OBJECTIVE OF POLICY

- A. The objective of this policy is to specify those high school students who shall be eligible
- 1) to receive tuition aid from St. Paul Congregation,
 - 2) to specify how that aid is to be paid, and
 - 3) to specify how the amount of that aid is to be determined.

This policy supersedes all previous policies for granting tuition aid to Lutheran high-school students.

II. ELIGIBILITY

- B. Tuition aid shall be granted only to those high school students who:
- 1) are members of St. Paul Lutheran Church and
 - 2) are registered full-time students at Milwaukee Lutheran High School, Living Word Lutheran High School, or Sheboygan Lutheran High School and
 - 3) are in conformance with the congregation's *Lutheran High School Attendance Policy* and
 - 4) have made application for tuition aid (turned completed application into the church/school office) no later than **February 1** of the year in which the aid is to start.

III. YEARLY MAXIMUM TOTAL TUITION AID PAYMENT

As a part of the annual establishment of a congregational budget at the April meeting of the Voters Assembly, a maximum aggregate amount of tuition aid payments for the coming fiscal year shall be determined.

IV. AMOUNT OF TUITION AID

- A. If the cap on the yearly total tuition aid payments will not be exceeded, the amount of tuition aid to be provided to each student shall be as follows:
- 1) For students at Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School, St. Paul Lutheran Church shall pay to each school on behalf of each of its eligible students at that school an amount equal to 40 per cent of that school's tuition.
 - 2) Applications received after **February 1** will be given consideration *for* full or Fractional Tuition Aid on a case by case basis:
 - a) **After appearing before the Board of Stewardship at a Special meeting.**
 - b) **Being approved by the Stewardship Board.**
- B. If the foregoing procedure would cause the total aggregate payments for all students to exceed the maximum amount established in the congregational budget, then the amount to be paid on behalf of each student at each school shall be equal to that budgeted total aggregate amount divided by the total number of students eligible for aid.
- C. If a student does not remain enrolled in the school for an entire school year, the amount of the tuition aid paid on his or her behalf shall be pro rated accordingly.

V. FREQUENCY OF PAYMENTS

The payments of tuition aid funds shall be made to the appropriate high school on a monthly, semester, quarterly, or yearly basis, the same as the basis on which the school receives payments from the student's family.

Revisions approved at Voters Meeting on 11/17/05

**CHURCH ATTENDANCE POLICY AND PRACTICE FOR
LUTHERAN HIGH SCHOOL FAMILIES OF
ST. PAUL LUTHERAN CHURCH POLICY**

St. Paul Lutheran Church takes very seriously the task of "making disciples of all people" (Matthew 28:18-20). It is for this reason that the congregation supports and maintains children who attend Lutheran High Schools. For strengthening and nurturing through the Word, members in good standing enjoy the privilege of sending their children to a Lutheran High School.

The congregation's Constitution determines and describes the "privileges and duties of members" in Article I B of the Bylaws. **These privileges and duties include "weekly attendance at Worship Services." These directives of the Constitution find their roots in the clear mandates of Scripture (Hebrews 10:24-25).**

One of the marks of Christian discipleship is regular attendance at Worship Services. Attendance at Worship Service by both parents and pupils also supports the Christian training that also takes place daily in the Christian home.

The ideal of Christian discipleship is worship in God's house at every opportunity 100% of the time. This ideal may not always be possible. But surely when the heart is with the Lord, the very least one might expect of a Christian disciple is 50% worship attendance.

When parents send their children to a Lutheran High School a very positive message is sent. But when these same parents fail to worship regularly, or prevent their children from worshipping regularly, a very negative message is sent. These kinds of mixed messages need to be discouraged. Christian discipleship leads not only to a positive commitment to Christian training in a Christian school, but also to a positive witness by way of regular family worship in God's house.

It is, therefore, the policy of St. Paul Lutheran Church that **family members be in attendance at worship services a number equal to at least 50% of the weekends in a checking period (see checking periods below). A checking period is a quarter of a year, which is 13 weeks, so minimum attendance requirement is seven weekend services, at ST. PAUL LUTHERAN CHURCH only, for a family to remain eligible for a subsidy of tuition to a Lutheran High School. Special services or services at any other church do not count toward attendance requirements. If any member, of the family, will be unable to attend the required services, please send a letter to the Stewardship Board, stating the weeks affected and the reason.**

A checking period is defined as one quarter of the year as follows:

- | | |
|---|--|
| Church attendance from January 1 - March 31 | affects 1st school quarter tuition |
| Church attendance from April 1 - June 30 | affects 2nd school quarter tuition |
| Church attendance from July 1 - September 30 | affects 3rd school quarter tuition |
| Church attendance from October 1 - December 31 | affects 4th school quarter tuition |

When worshiping at St. Paul congregation, parents and students are expected to complete the "We Care" card as evidence of their worship. The St. Paul "We Care" card will be the only tool used to measure worship attendance. Families, please fill out the cards accurately without nicknames or abbreviations.

Each quarter's attendance/tuition stands alone. Each family member's church attendance must be at least 50% in the respective quarterly calendar checking period to affect the tuition status of family eligibility for member tuition. In the event any family member (parents or students) does not meet the minimum worship attendance requirements, that family will lose financial support from St. Paul congregation to the Lutheran High School for the next quarter of the school year. An appeal process will be in place for those families who have extenuating circumstances.

Should worship attendance be under the minimum for any member of the family (parents or children who are members of St. Paul congregation), these parents will be eligible to send their children to a Lutheran High School only as non-member association tuition paying students or full tuition paying students for the next quarter of the school year. Payments will be made in advance and required by the 1st day of the next quarter. An appeal process will be in place for those families who have extenuating circumstances.

Eligibility for member tuition status may be reinstated in subsequent quarters if worship attendance minimums are met in the required calendar quarter.

Original Policy Approved January 27, 2003
Board of Stewardship

ST. PAUL LUTHERAN CHURCH
LUTHERAN HIGH SCHOOL TUITION ASSISTANCE
CHURCH ATTENDANCE POLICY

APPEAL POLICY

If tuition assistance to the family of a Lutheran High School student is terminated because of failure to meet the requirements of the Church Attendance Policy, an appeal may be filed with the Board of Stewardship.

To file an appeal, the parent(s) must contact a member of the board within ten (10) days of being notified that financial assistance is being terminated.

The Board of Stewardship will schedule a meeting with the family and at least three board members within ten (10) days of this request. At this meeting the family will be asked to provide any information they believe is relevant to the situation. After hearing the appeal, a decision will be made on the family's situation. The family will be notified of the decision within 24 hours of the meeting.

Jodi Nelson	262.343.0484
Kim Wegmann	414.469.2637
Linda Luckjohn	262.677.3055

Notified by Phone: _____

Letter mailed: _____

Original Policy Approved in 2003

St. Paul Lutheran Church
Grafton, Wisconsin

**RULES FOR THE DEDICATED ACCOUNT FOR SUPPLEMENTAL TUITION AND
FOR ST. PAUL STUDENTS ATTENDING LOCAL LUTHERAN HIGH SCHOOLS**

Version 2 - Joshua Fund

I. OBJECTIVE OF THE DEDICATED ACCOUNT

The objective of this dedicated account is to supply additional tuition aid to students attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School when the total amount in the St. Paul Lutheran Church fiscal-year budget, that is designated for Lutheran high school tuition aid, is insufficient to supply the amounts specified in Section IV, paragraph A of the “Policy on Providing Tuition Aid to Students Attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School.”

II. SOURCE OF FUNDS

The funds that accumulate in this account are to come from bequests, memorials and other donations, specifically designated for the account. No money from the congregation’s regular offerings is to be credited to this account.

III. DISTRIBUTION OF FUNDS

- A. During those fiscal years when the amount budgeted by the congregation for Lutheran high school tuition aid **is sufficient** to provide the amounts specified in Section IV, paragraph A of the “Policy on Providing Tuition Aid to Students attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School” there shall be no distribution of accumulated funds from this account.
- B. During those fiscal years when the amount budgeted by the congregation for Lutheran high school tuition aid **is insufficient** to provide the amounts specified in Section IV, paragraph A of the “Policy on Providing Tuition Aid to Students attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School” the accumulated funds from this account shall be distributed in the following manner:

If the dedicated account contains sufficient funds, the payments made to the three local Lutheran high schools, on behalf of each student receiving tuition aid in accordance with the “Policy on Providing Tuition Aid to Students attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School” shall be increased to the level specified in Section IV, paragraph A of that policy, utilizing the funds in this dedicated account.

If the dedicated account does not contain sufficient funds to do what is described in the preceding paragraph, then the payments made to the three local Lutheran high schools, on behalf of each student receiving tuition aid in accordance with the “Policy on Providing Tuition Aid to Students attending Milwaukee Lutheran High School, Living Word Lutheran High School and Sheboygan Lutheran High School”, shall be increased by an amount equal to the total funds, currently in the dedicated account, divided by the number of students currently receiving tuition aid.

V. ADMINISTRATION OF ACCOUNT

This account shall be administered by the Finance Office of St. Paul Lutheran Church.

VI. AMENDMENTS

Amendments to these rules will become valid only after approval by the Church Council.